

**Florida SouthWestern State College District Board of Trustees
Agenda Item Summary**

Meeting Date: 1/27/2015

1. Action Requested/Purpose: Approval of 2015-2016 Official College Calendar

2. Fiscal Impact: ☐ Yes ☐ No ☒ N/A

3. Funding Source: Amount: \$

4. Administration Recommendation: Dr. Denis G. Wright

5. Agenda Item Type:

- ☒ Action Item
☐ Consent Agenda
☐ Information Only
☐ Board Requested Information/Report

8. Requirement/Purpose (Include Citation)


- ☐ Statute
☒ Administrative Code **6A-10.019**
☐ Other

9. Background Information: Annual approval request for the *Official College Calendar* and its submission to the Florida Department of Education

Requested By:


 Dr. Denis G. Wright, Provost and Vice President, Academic Affairs

Funding Verified by:


 Vice President, Administrative Services

Approved For Agenda by:


 President

Fall 2015 Official College Calendar			
	Full Term	A Part of Term	B Part of Term
Admissions			
Application deadline	8/14/2015	8/14/2015	10/9/2015
Registration Begins			
Priority registration for housing, honors, and veterans students	4/22/2015	4/22/2015	4/22/2015
Degree-seeking, dual enrollment, and early admit students	4/24/2015	4/24/2015	4/24/2015
Open registration	5/19/2015	5/19/2015	5/19/2015
State employees	8/24/2015	8/24/2015	10/19/2015
Late registration (\$75.00 penalty)	8/24/2015	8/24/2015	10/19/2015
Registration Deadlines			
Apply for change of Florida residency status	8/31/2015	8/31/2015	10/28/2015
Add courses, change credit/audit, change degree status	8/31/2015	8/31/2015	10/28/2015
Drop a class with a refund	8/31/2015	8/31/2015	10/28/2015
Withdrawal from courses or the College	10/28/2015	9/22/2015	11/19/2015
Classes and Final Exams			
First day of classes	8/24/2015	8/24/2015	10/19/2015
Last day of classes	12/4/2015	10/7/2015	12/4/2015
Final exams (see exam schedule on the web)	12/5 - 12/11/2015	10/8 - 10/12/2015	12/5 - 12/11/2015
Grades and Attendance Verification			
Last day to replace "I" grade (from previous semester)	9/21/2015	9/21/2015	9/21/2015
Attendance verification due	9/1/2015	9/1/2015	10/29/2015
Final grades due by 4:30 PM	12/14/2015	10/13/2015	12/14/2015
Housing Deadlines and Dates			
Housing application deadline	6/1/2015		
Housing scholarship application deadline	4/15/2015		
Housing installment plan application available	5/1/2015		
Overnight housing orientation	7/10/2015		
Housing move in	8/21/2015		
Housing move out	12/12/2015		
Financial Activities			
Classes dropped for non-payment and then daily	8/4/2015	8/4/2015	10/1/2015
Housing installment plan 0% due (5 payments)	8/1/2015	8/1/2015	8/1/2015
Housing installment plan 25% due (4 payments)	8/13/2015		
Housing installment plan 33% down payment due (3 payments)	9/26/2015		
Housing installment plan 50% due (2 payments)	10/10/2015		
Housing payments due in full	7/31/2015		
Tuition Installment Plan Available	4/22/2015		
Tuition Installment Plan, last day to enroll online (0 down payment)	7/9/2015		
Tuition Installment Plan, last day to enroll online (25% down payment)	8/11/2015		
Tuition Installment Plan, last day to enroll online (50% down payment)	8/20/2015		
Priority FAFSA completion	4/30/2015		
Additional Important Dates			
All enrollment services open - Saturday	8/1/2015	8/1/2015	
New student orientations begin college-wide	4/28/2015	4/28/2015	4/28/2015
Convocation (limited Student Services available)	8/28/2015, 2 PM	8/28/2015, 2 PM	
Graduation and Commencement			
Last day to apply for graduation	10/30/2015	9/15/2015	10/30/2015
Commencement	5/6/2016	5/6/2016	5/6/2016
College Closed			
	9/7/2015	9/7/2015	
	11/11/2015		11/11/2015
	11/26 - 11/29/2015		11/26 - 11/29/2015
	12/21/2015 - 1/3/2016		12/21/2015 - 1/3/2016

Spring 2016 Official College Calendar

	Full Term	A Part of Term	B Part of Term
Admissions			
Application deadline	1/2/2016	1/2/2016	3/4/2016
Registration Begins			
Priority registration for housing, honors, and veteran students	10/23/2015	10/23/2015	10/23/2015
Degree-seeking, dual enrollment, and early admit students	10/27/2015	10/27/2015	10/27/2015
Open registration	11/10/2015	11/10/2015	11/10/2015
State employees	1/7/2016	1/7/2016	3/14/2016
Late registration (\$75.00 penalty)	1/7/2016	1/7/2016	3/14/2016
Registration Deadlines			
Apply for change of Florida residency status	1/14/2016	1/14/2016	3/21/2016
Add courses, change credit/audit, change degree status	1/14/2016	1/14/2016	3/21/2016
Drop a class with a refund	1/14/2016	1/14/2016	3/21/2016
Withdrawal from courses or the College	3/16/2016	2/4/2016	4/13/2016
Classes and Final Exams			
First day of classes	1/7/2016	1/7/2016	3/14/2016
Last day of classes	4/27/2016	2/24/2016	4/27/2016
Final exams (see exam schedule on the web)	4/28 - 5/4/2016	2/25 - 3/1/2016	4/28 - 5/4/2016
Grades and Attendance Verifications			
Last day to replace "I" grade (from previous semester)	2/4/2016	2/4/2016	2/4/2016
Attendance verifications due	1/15/2016	1/15/2016	3/22/2016
Final grades due by 4:30 PM	5/5/2016	3/2/2016	5/5/2016
Housing Deadlines and Dates			
Summer housing application available	4/1/2016	4/1/2016	4/1/2016
Housing installment plan application available	10/1/2015		
Housing installment plan application deadline	5/1/2015		
Housing move in	1/4/2016		
Housing move out	5/5/2016		
Financial Activities			
Classes dropped for non-payment and then daily	1/5/2016	1/5/2016	2/26/2016
Housing installment plan 25% due (4 payments)	12/23/2015		
Housing installment plan 33% due (3 payments)	1/27/2016		
Housing installment plan 50% due (2 payments)	2/24/2016		
Housing installment plan 50% due (1 payments)	3/4/2016		
Tuition Installment Plan Available	10/16/2015		
Tuition Installment Plan, last day to enroll online (0 down payment)	11/10/2015		
Tuition Installment Plan, last day to enroll online (25% down payment)	12/10/2015		
Tuition Installment Plan, last day to enroll online (50% down payment)	1/7/2016		
Additional Important Dates			
All enrollment services open - Saturday	1/2/2016		
New student orientations begin college-wide	10/27/2015	10/27/2015	10/27/2015
State of the College Address (limited Student Services available)	1/29/2016, 2 PM	1/29/2016, 2 PM	
Graduation and Commencement			
Last day to apply for graduation	3/15/2016	1/29/2016	3/15/2016
Commencement	5/6/2016	5/6/2016	5/6/2016
College Closed			
	1/18/2016	1/18/2016	
	3/7 -3/13/2016		3/7 -3/13/2016

Summer 2016 Official College Calendar			
	Full Term	A Part of Term	B Part of Term
Admissions			
Application deadline	5/4/2016	5/4/2016	6/22/2016
Registration Begins			
Priority registration for housing, honors, and veteran students	3/18/2016	3/18/2016	3/18/2016
Degree-seeking, dual enrollment, and early admit students	3/23/2016	3/23/2016	3/23/2016
Open registration	4/6/2016	4/6/2016	4/6/2016
State employees	5/11/2016	5/11/2016	6/27/2016
Late registration (\$75.00 penalty)	5/11/2016	5/11/2016	6/27/2016
Registration Deadlines			
Apply for change of Florida residency status	5/17/2016	5/17/2016	6/29/2016
Add courses, change credit/audit, change degree status	5/17/2016	5/17/2016	6/29/2016
Drop a class with a refund	5/17/2016	5/17/2016	6/29/2016
Withdrawal from courses or the College	6/29/2016	6/9/2016	7/20/2016
Classes and Final Exams			
First day of classes	5/11/2016	5/11/2016	6/27/2016
Last day of classes	8/2/2016	6/21/2016	8/5/2016
Final exams	Last day of class	Last day of class	Last day of class
Grades and Attendance Verifications			
Last day to replace "I" grade (from previous semester)	6/8/2016	6/8/2016	6/8/2016
Attendance verifications due	5/18/2016	5/18/2016	7/5/2016
Final grades due by 4:30 PM	8/3/2016	6/22/2016	8/8/2016
Housing Deadlines and Dates			
Housing installment plan application deadline	3/23/2016		
Housing move in	5/10/2016	6/22/2016	6/24/2016
Housing move out	8/6/2016	6/23/2016	8/6/2016
Financial Activities			
Classes dropped for non-payment and then daily	5/4/2016	5/4/2016	6/22/2016
Tuition Installment Plan Available	3/12/2016		
Tuition Installment Plan, last day to enroll online (0 down payment)	4/11/2016		
Tuition Installment Plan, last day to enroll online (25% down payment)	5/11/2016		
Tuition Installment Plan, last day to enroll online (50% down payment)	6/22/2016		
Additional Important Dates			
New student orientations begin college-wide	3/22/2016	3/22/2016	3/22/2016
Graduation			
Last day to apply for graduation	7/11/2016	5/31/2016	7/11/2016
Commencement	5/6/2016	5/6/2016	5/6/2016
College Closed			
	5/30/2016	5/30/2016	
	7/4/2016		7/4/2016